

- Meeting with Gary Fischer – P Eber, J Mitchell and F Kraft met with Gary to discuss issues that the MEA have in regards to holding the Champs there. Gary said he will make sure the rocks on the road are removed by getting it graded and rolled. Most other issues that were discussed were agreed upon.
- Lee Evans to be approached and asked if she would be the Official Steward/Overseer – Lee has agreed to do this. A copy of the new rule book will be given to her prior to the event for her perusal. F Kraft to supply her a fluorescent vest and name tag.
- Letters to Pencillers, Gear Stewards and Scorers asking them to come to the setup day – it was decided that they need not come to the setup day if they have already performed these duties before, instead they will be asked to arrive on both days 30 - 45mins before the starting time – J Mitchell to advise them.
- J Stockl to print off Guidelines to give to pencillers, gear steward and scorers – Jeannine to give a revised copy of the rule book to the gear steward. Fiona to give pencillers and scorers their information sheets.
- Stationery Box to be re-stocked – F Kraft will restock the box before the event.

GENERAL BUSINESS:

- Rescheduling of May Training Day – The JER had already been booked by someone else for the 2nd May. Cannot do the weekend after as it is the Canberra Classic, and the weekend after that most of the committee would not be here. It was decided that it was getting too late in the month to do something so it has been tentatively cancelled.
- Inclusion of Pony Dressage/Young Rider in next season's comps – Pony Dressage to be included in the September comp. Young Rider to be included in all the others.
- Overview of Championships –
 - F Kraft to ask B Mackintosh if she can organise the nibbles for the Saturday evening.
 - The MEA President to make a speech thanking the Major and Minor Sponsors at the Presentation on both days.
 - J Mitchell to ask Natalie Martin-Remmert if she can do the EFA Registration Checks.
- Presentation Night – the date has been confirmed for Saturday 15th May, venue still to be decided.

MEETING CLOSED: 6.30pm.

DATE OF NEXT MEETING: 5th April 2004 at the Royal Hotel Cooma